

A Checklist for What Should Be Included in a Timber Sale Bid Invitation

1. _____ **Timber Volume Summary**
2. _____ **Location Map, with detailed Boundary Information**
3. _____ **Notice of a “Show-Me” Tour of the Sale Area**
4. _____ **Information about the Performance Bond**
5. _____ **Bid Form**
6. _____ **Terms for Payment of Bid, if Accepted**
7. _____ **Date, Time, and Location of the Bid Opening**
8. _____ **Statement of Seller’s Right to Refuse Bids**

* Remember, a bid invitation is not a contract. It serves to inform prospective buyers about the timber for sale and how to bid in order to potentially purchase it.